

GovLand

User Guide – Version -1.0

National Informatics Center – Haryana State Center

10/10/2017

1. Homepage:

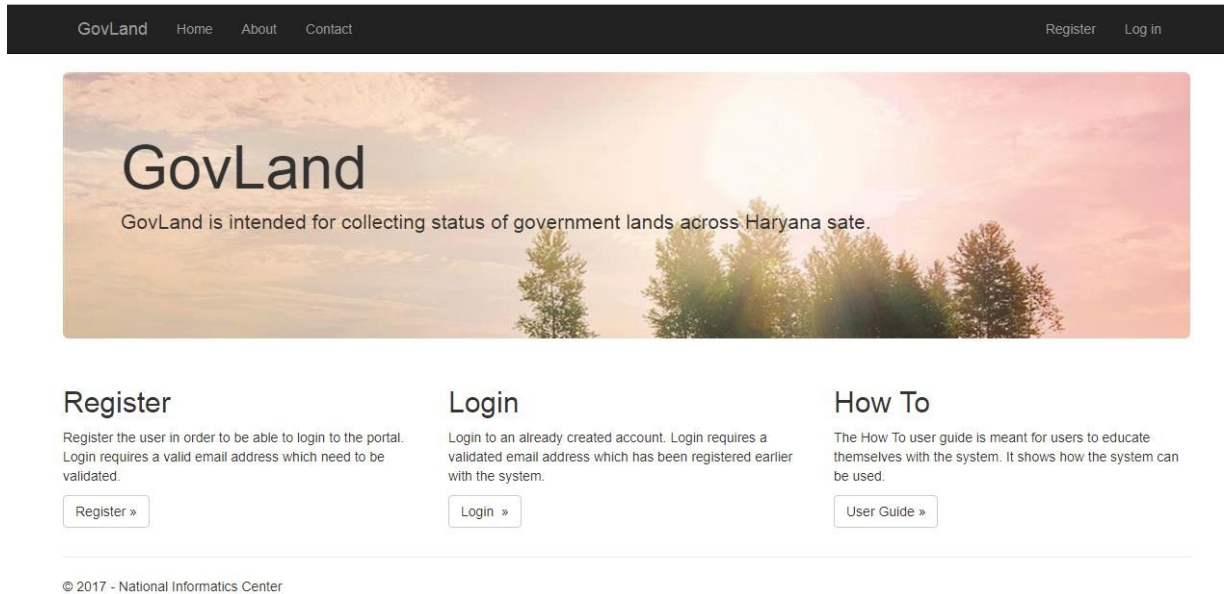


Figure 1 – Homepage

2. Register – (Only for new user who have not registered yet)

Click on the Register button in order to register for login. Login buttons are provided at two places, which are shown in below image.

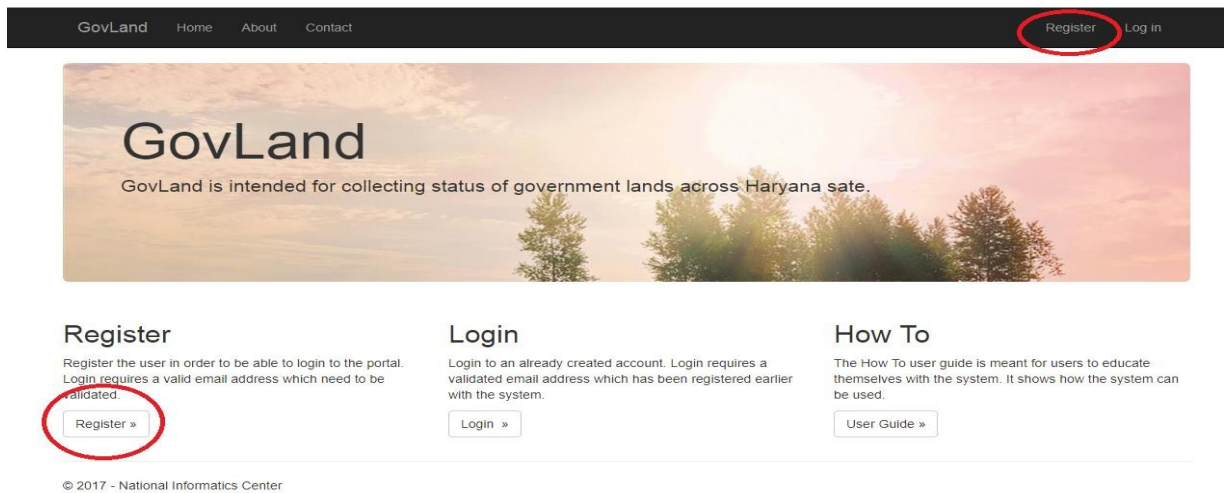


Figure 2 – Register

- a. The register link opens a new page. In this page you have to fill the basic user data. Registration requires a valid email, which will be validated. So, please enter data correctly.

GovLand Home About Contact Register Log in

Create a new account

First Name

Department

Designation

Email

Mobile

Password

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Figure 3 - Register User

- b. If the username or password is already registered, then login cannot be created. You will see a message similar to the given below if such event occurs.

GovLand Home About Contact Register Log in

Create a new account

First Name

Department

Designation

Email

Mobile

Password

localhost:4319 says:
Mobile/Email is already registered

Figure 4 - Already Registered

- c. If your user is successfully created, then you will be redirected to the validation page. Here you have to fill the secret code that was sent to your email.

GovLand Home About Contact Register Log in

Use Email and Validation Code to Validate.

Email [Redacted]@hotmail.com

Activation Code [Empty]

Validate

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Figure 5 - Validate Email

- d. Check your email for the secret login. You will receive email from noreply-revenuehry@jamabandi.nic.in, which will look like given below. If mail does not appear in your Inbox, it may have been moved to Spam folder, please check that. The codes in below screen have been masked for security reasons.

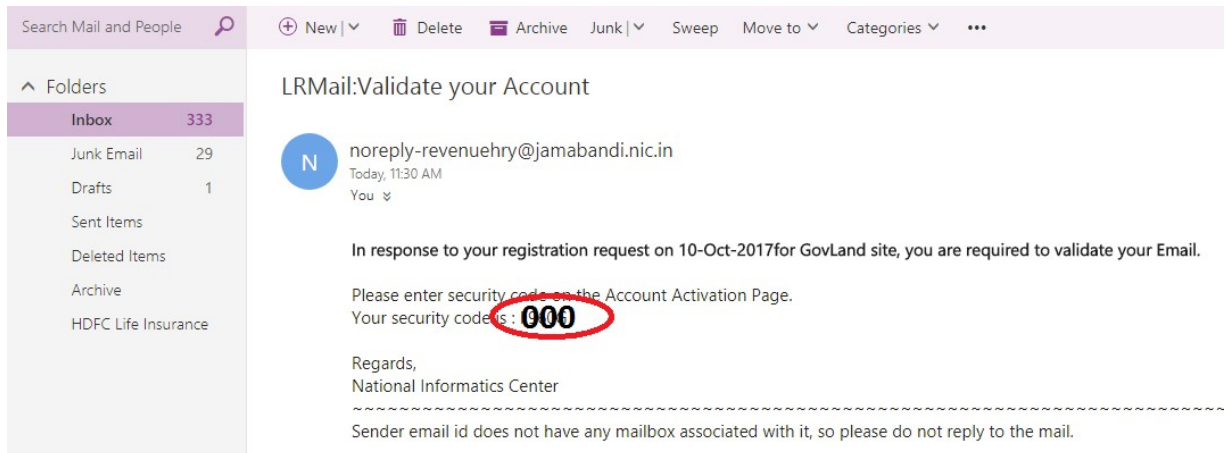
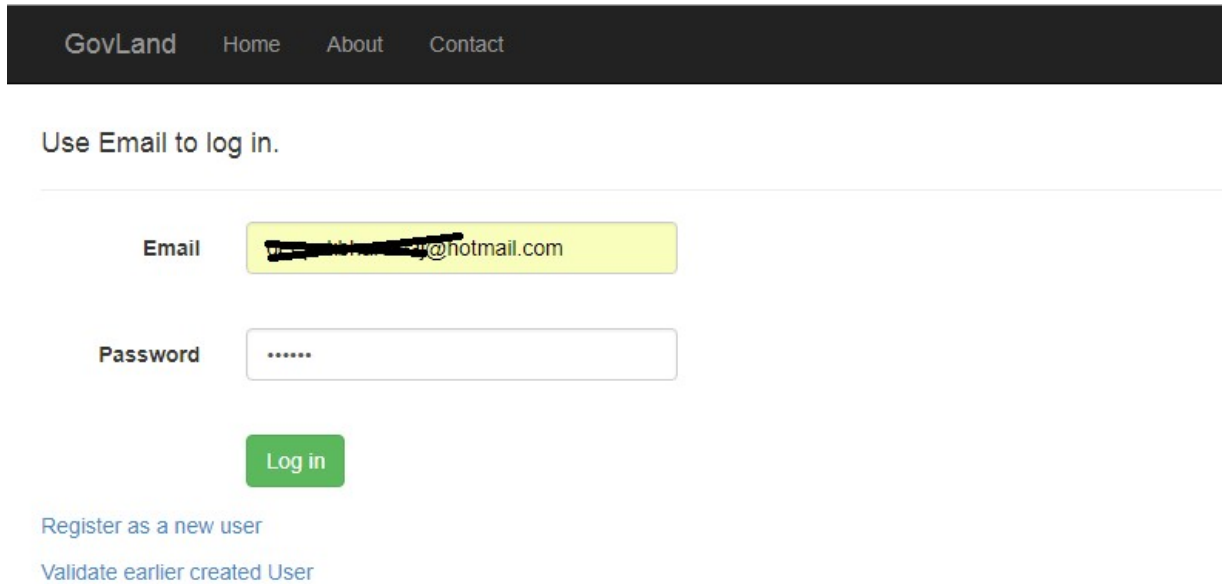


Figure 6 - Security Codes in Email

- e. Write the code on your validation page and click the validate button. Once validated you will be redirected to login page.

3. Login

On the login page, please enter the email and password. The email have been masked in the below image to ensure anonymity.



GovLand Home About Contact

Use Email to log in.

Email

Password

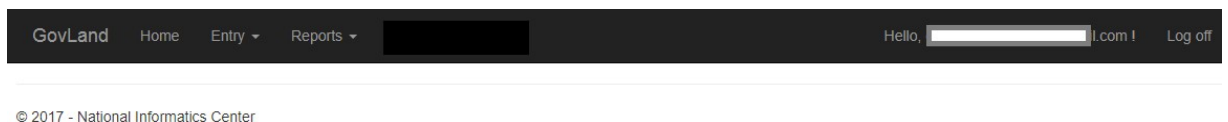
[Log in](#)

[Register as a new user](#)

[Validate earlier created User](#)

Figure 7 - Login Page

Once login, you will see be redirected to the default page, whose menu will look as given below.



GovLand Home Entry Reports Hello, [username] | Log off

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Figure 8 - Default Page and Menu of User

The Home button takes you back to the default page. It is useful if you are at any other page and wish to redirect to your home page.

Entry link opens options that you can perform in order to enter data. It includes updating records of Government lands which have already been identified, and entry of new record if the land is not listed.

Report link provides you to search as well as print the data of any district/tehsil/Village etc.

The Logout button closes your session securely and logs you out.

4. Entry –

The entry module enables you to enter Government land related data and update it. It contains following options.

- a. Fill New Data
- b. Search/Update Existing Data



Figure 9 - Data Entry Options

a. Fill New Data –

This option is used if you cannot find the existing record of any Government Land. In order to search the data, go through the Search/Update Existing Data option.

The Fill New Data option will open the following data entry screen. You have to fill the relevant fields.

A screenshot of the 'Enter New Data' form in the GovLand application. The form is displayed on a page with a dark header and a light body. The header contains 'GovLand', 'Home', 'Entry', 'Reports', and a user greeting. Below the header, there is a link to 'Create a new account'. The form itself consists of two columns of input fields. The left column includes: 'District' (dropdown: Ambala), 'Village' (dropdown: Nanyola), 'Period' (text: 2010-2011), 'Khewat' (text: 999), 'Kanal' (text: 10), 'Department/B' (text: HSIIDC), 'Vacant' (dropdown: No), and 'Litigation' (dropdown: No). The right column includes: 'Tehsil' (dropdown: Ambala), 'Owner' (dropdown: हरियाणा सरकार), 'Kashat' (text: temp), 'Khatoni' (text: 999), 'Marla' (text: 4), 'Possession' (text: temp owner), 'Construction Details' (text: Partially constructed), and 'Litigation Details' (text:). At the bottom of the form, there are two buttons: 'Insert' (green) and 'Reset' (red).

Figure 10 - Enter New Data

When you have filled the appropriate data, press Insert button to save the data. If saved, you will be notified accordingly.

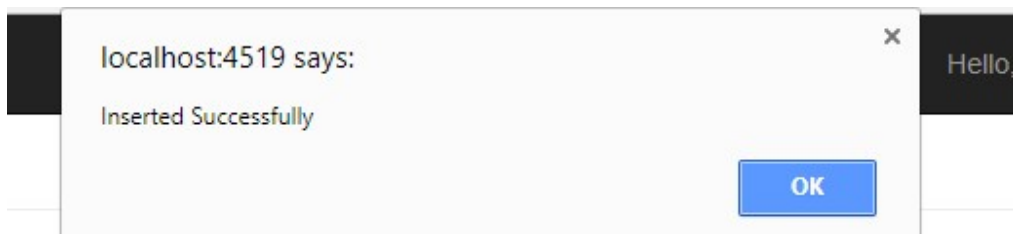


Figure 11 - Saving New Data

Press Ok Button to close the alert window.

b. Search/Update Existing Data –

This module can be used both to search and Update the existing data. When opened, fill in appropriate District, Tehsil, Village and other details. Filling District is mandatory. After choosing appropriate option, press the Search button. It will show the records inserted.

GovLand Home Entry Reports Hello, [User Name] Log off

Fill Government Land Data

District: Ambala
 Tehsil: Ambala
 Village: Nanyola
 Owner: -Select-

Search Reset

	Tehsil	Village	Owner	Period	Khewat	Khatoni	Kashat	Kanal	Maria	AgencyName	Vacant	ConstructionDetails	Possession	Litigation	LitigationDetails
Edit	Ambala	Nanyola	हरियाणा सरकार	2010-2011	999	999	temp	10	4	HSIIDC	N	Partially constructed	temp owner	N	
Edit	Ambala	Nanyola	वाक्फ बोर्ड	2014-2015	283	316	गैर मोरूसी	3	18						
Edit	Ambala	Nanyola	ग्राम पंचायत	2014-2015	284	317	रफाये आम	2	13						

Figure 12 - Search Existing Data

As you can notice, that the record which we have entered is also appearing in the search results, which is also highlighted in the box.

The same option can be searching is required to be done before updating any records. This search facilitates the users to locate the property easily which is beneficial before updating the records.

To update any record please click on the Edit link given in front of each record. This will open the editable fields. You can also edit/update the data for which complete records have not been given.

GovLand Home Entry Reports Hello, .com ! Log off

Fill Government Land Data

District: Ambala
 Tehsil: Ambala
 Village: Nanyola
 Owner: -Select-

Search Reset

	Tehsil	Village	Owner	Period	Khewat	Khatoni	Kashat	Kanal	Marla	AgencyName	Vacant	ConstructionDetails	Possession
Update Cancel	Ambala	Nanyola	हरियाणा सरकार	2010-2011	999	999	temp	10	4	HSI IDC	No	Fully constructed	temp owner
Edit	Ambala	Nanyola	वाक्फ	2014-2015	283	316	गैर मौरुस्ती	3	18				

Figure 13 - Edit/Update Existing Records

Figure 13 shows how to edit/update the records. We have changed the value of Construction Details to Fully Constructed, as also highlighted in the box. Now click the Update link.

GovLand Home Entry Reports Hello, .com ! Log off

Fill Government Land Data

District: Ambala
 Tehsil: Ambala
 Village: Nanyola
 Owner: -Select-

Search Reset

	Tehsil	Village	Owner	Period	Khewat	Khatoni	Kashat	Kanal	Marla	AgencyName	Vacant	ConstructionDetails	Possession	Litigation	LitigationD
Edit	Ambala	Nanyola	हरियाणा सरकार	2010-2011	999	999	temp	10	4	HSI IDC	N	Fully constructed	temp owner	N	
Edit	Ambala	Nanyola	वाक्फ बोर्ड	2014-2015	283	316	गैर मौरुस्ती	3	18						

Figure 14 - Saving the Change

As you can notice that the value of Construction details has been changed successfully.

Similarly, more records can be updated.

5. Reports

This menu contains reports that can be generated from the data. It can also be used as a search to see the data. Select the appropriate fields to generate report and click search. This will list the properties.

GovLand Home Entry ▾ Reports ▾ Hello, _____ com |

Fill Government Land Data

District

Tehsil

Village

Owner

Print

Tehsil	Village	Owner	Period	Khewat	Khatoni	Kashat	Kanal	Marla	AgencyName	Vacant	ConstructionDetails	Possession
Ambala	Nanyola	हरियाणा सरकार	2010-2011	999	999	temp	10	4	HSIIDC	N	Fully constructed	temp owner
Ambala	Nanyola	वाक्फ	2014-	283	316	नहर	3	18				

Figure 15 - Generating Reports

If you want to print/save the report, please click the print button as highlighted. This will open the print window. You can save the file to PDF (depending on the feature available in browser) and print to a printer (depending upon the printer installed). A typical screen of Google Chrome browser is given below.

Print

Total: **1 page**

Destination

Pages All e.g. 1-5, 8, 11-13

Layout

[+ More settings](#)

10/10/2017 Government Land Data

Tehsil	Village	Owner	Period	Khewat	Khatoni	Kashat	Kanal	Marla	AgencyName	Vacant	ConstructionDetails	Possession	Litigation	LitigationDetails
Ambala	Nanyola	हरियाणा सरकार	2010-2011	999	999	temp	10	4	HSIIDC	N	Fully constructed	temp owner	N	
Ambala	Nanyola	वाक्फ बोर्ड	2014-2015	283	316	नहर मोरूसी	3	18						
Ambala	Nanyola	ग्राम पंचायत	2014-2015	284	317	रफाये आम	2	13						
Ambala	Nanyola	हरियाणा सरकार	2014-2015	286	319	नहर	31	8						
Ambala	Nanyola	हरियाणा सरकार	2014-2015	660	716	नहर	31	10						

Figure 16 - Printing/Saving Reports

6. Log Off

Log Off button closes your session securely and logs you off the system.



Figure 17 - Log Off

Clicking the logoff button will redirect you to default page of the website.